THE FAMILY PANTRY OF CAPE COD CORPORATION (a nonprofit corporation)

FINANCIAL STATEMENTS

For the Years Ended December 31, 2018 and 2017

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December 31, 2018 and 2017

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
The Family Pantry of Cape Cod Corporation

We have audited the accompanying financial statements of the Family Pantry of Cape Cod Corporation (a nonprofit organization), which comprise the statements of financial position as of December 31, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on theses financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Family Pantry of Cape Cod Corporation as of December 31, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Osterville, Massachusetts February 8, 2019

Spudan, Walduf Eaker, W.C.

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Statements of Financial Position December 31, 2018 and 2017

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	2018	2017
Current Assets: Cash and cash equivalents Investments Food inventory, at cost Grants receivable Prepaid expenses Total Current Assets	\$ 1,435,120 96,074 9,328 5,125 37,108 1,582,755	\$ 1,223,591 25,118 18,190 3,875 37,121 1,307,895
Total Guitett Assets	,	
Fixed Assets: Automobiles Furniture and fixtures Machinery and equipment Land and improvements Buildings and improvements Other Less accumulated depreciation Total Fixed Assets Total Assets	64,464 36,002 130,819 372,201 1,599,457 21,801 2,224,744 (774,634) 1,450,110 \$ 3,032,865	64,464 36,002 109,876 372,201 1,567,663 21,801 2,172,007 (691,574) 1,480,433 \$ 2,788,328
Total Assets		
LIABILITIES AND NET A	SSETS	
Current Liabilities: Accounts payable and accrued expenses Notes payable - current portion Total Current Liabilities	\$ 38,509 	\$ 46,140 13,712 59,852
Total outrest Elabilities		
Long-term Liabilities: Notes payable - less current portion Total Long-term Liabilities	<u> </u>	106,112 106,112
Total Liabilities	38,509	165,964
Net Assets: Without donor restrictions Undesignated Designated by Board for capital expenditures Total Net Assets	2,894,356 100,000 2,994,356	2,522,364 100,000 2,622,364
Total Liabilities and Net Assets	\$ 3,032,865	\$ 2,788,328
	•	

Statement of Activities
For the Year Ended December 31, 2018

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues, Gains, and Other Support: Donations and gifts Grants Bottle redemptions Special events Thrift shop sales Other income Investment income Total Revenues, Gains, and Other Support	\$ 2,489,548 197,112 32,121 256,091 365,062 1,837 1,662	\$ - - - - - -	\$ 2,489,548 197,112 32,121 256,091 365,062 1,837 1,662
Expenses: Program Management and general Fund-raising Total Expenses Increase (Decrease) in Net Assets Net Assets, Beginning of Year	2,536,659 206,065 228,718 2,971,441 371,992 2,622,364	- - -	2,536,659 206,065 228,718 2,971,441 371,992 2,622,364
Net Assets, End of Year	\$ 2,994,356	\$	\$ 2,994,356

Statement of Activities
For the Year Ended December 31, 2017

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues, Gains, and Other Support: Donations and gifts Grants Bottle redemptions Special events Thrift shop sales Other income Investment income Total Revenues, Gains, and Other Support	\$ 2,481,552 274,437 29,293 200,143 310,286 1,368 2,832	\$ - - - - - -	\$ 2,481,552 274,437 29,293 200,143 310,286 1,368 2,832 3,299,911
Expenses: Program Management and general Fund-raising Total Expenses Increase (Decrease) in Net Assets Net Assets, Beginning of Year	2,272,826 184,111 203,496 2,660,433 639,478 1,982,886	- - -	2,272,826 184,111 203,496 2,660,433 639,478 1,982,886
Net Assets, End of Year	\$ 2,622,364	\$	\$ 2,622,364

Statement of Functional Expenses For the Year Ended December 31, 2018

	Management Program and General		Fund Raising	Total
Expenses:	_	•	ф ·	\$ 2,216,659
Food costs	\$ 2,216,659	\$	\$ -	288,035
Salaries and wages	89,291	89,291	109,453	
Payroll taxes	7,580	7,580	9,291	24,450
Employee benefits	-	16,823	-	16,823
Contract labor	21,485	-	-	21,485
Advertising	· -	49	4,390	4,439
	5,687	_	-	5,687
Transportation	34,522	3,002		37,524
Utilities	11,051	2,957	1,557	15,565
Office and postage	·	2,755	.,	34,432
Repairs and maintenance	31,677		_	18,923
Insurance	18,453	470 570		570
Interest expense	•	570	0.000	16,311
Professional fees	-	13,511	2,800	,
Fund-raising	-	-	101,227	101,227
Garden expenses	4,130	•	-	4,130
Other general expenses	19,709	62,413	-	82,122
Depreciation	76,414	6,645		83,059
Totals	\$ 2,536,659	\$ 206,065	\$ 228,718	\$ 2,971,441

Statement of Functional Expenses For the Year Ended December 31, 2017

	Program	Management and General	Fund Raising	Total	
Expenses: Food costs Salaries and wages Payroll taxes Employee benefits Contract labor Advertising Transportation Utilities Office and postage Repairs and maintenance Insurance Interest expense Professional fees Fund-raising Garden expenses Other general expenses Depreciation	\$ 1,955,044 88,729 7,589 17,160 9,533 27,294 8,036 41,453 17,813	\$ - 88,729 7,589 3,806 - 519 - 2,373 2,151 3,605 961 5,733 8,984 52,765 6,897	\$ - 108,765 9,302 - 3,133 - 1,132 - 2,800 78,364	\$ 1,955,044 286,223 24,480 3,806 17,160 3,652 9,533 29,667 11,319 45,058 18,774 5,733 11,784 78,364 4,195 69,427 86,214	
Totals	\$ 2,272,826	\$ 184,111	\$ 203,496	\$ 2,660,433	

Statements of Cash Flows For the Years Ended December 31, 2018 and 2017

	2018		2017	
Cash Flows from Operating Activities: Increase in net assets Adjustments to reconcile increase in net assets	\$	371,992	\$	639,478
to net cash provided by operating activities Depreciation Realized and unrealized (gains) losses on securities		83,059 5,255		86,214 (34)
(Increase) decrease in operating assets: Inventory Accounts receivable Prepaid expenses		8,862 (1,250) 13		1,452 (312) 6,884
Increase (decrease) in operating liabilities: Accounts payable and other liabilities Net Cash Provided by (Used by) Operating Activities		(7,631) 460,300		20,993 754,675
Cash Flows from Investing Activities: Purchase of securities Sale of securities Purchase of building improvements Purchase of equipment and other assets Net Cash Provided by (Used by) Investing Activities		(103,129) 26,919 (31,794) (20,943) (128,947)		(25,084) (28,676) (34,643) (88,403)
Cash Flows from Financing Activities: Principal payments Net Cash Provided by (Used by) Financing Activities	_	(119,824) (119,824)		(112,523) (112,523)
Net Increase (Decrease) in Cash		211,529		553,749
Cash and Cash Equivalents, Beginning of Year		1,223,591		669,842
Cash and Cash Equivalents, End of Year	\$	1,435,120		1,223,591
Supplemental information: Cash expended for interest	\$	570	\$	5,733

Notes to Financial Statements For the Years Ended December 31, 2018 and 2017

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The Family Pantry of Cape Cod Corporation (the "Family Pantry") was established in 1990 for the purpose of acquiring and distributing food to the poor and needy. Its principal activity is the collection, storage and redistribution of food, furniture and clothing. Revenues are derived primarily from public and private donations, grants and thrift shop sales.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The net assets of the Family Pantry Corporation are reported in each of the following classes: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Net assets, revenues, gains and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor or grantor restrictions. The governing Board has designated, from net assets without donor restrictions, net assets for capital improvements and acquisitions.

Net Assets With Donor Restrictions - Net assets subject to donor or grantor imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. The Organization reports contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire, that is, when a stipulated time elapses or a stipulated purpose restriction is accomplished, in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Tax Exempt Status

The Family Pantry is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code, except on net income derived from unrelated business activities. Section 501(c)(3) of the Code provides for the exemption of organizations that are organized and operated exclusively for religious, charitable, scientific, literary or educational purposes and whose net earnings do not inure to the benefit of any private shareholder or individual. The Organization is not a private foundation as defined by Section 509(a).

The preparation of financial statements in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Revenue Recognition

Revenue is recognized as goods and services are rendered. All contributions are considered available for the Organization's general programs unless specifically restricted by the donor. Contributions received with donor restrictions that are met in the same reporting period are reported as unrestricted support and an increase in net assets without donor restrictions. The Family Pantry reports gifts of cash and other assets as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is

Notes to Financial Statements For the Years Ended December 31, 2018 and 2017

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Cash and Cash Equivalents

The Organization considers cash on hand, checking and money market accounts as cash and cash equivalents for financial statement purposes.

Equipment

Fixed assets are stated at cost except for donated assets which are recorded at fair market value at the date of donation. Assets valued at less than \$1,000 are generally expensed to operations by the Organization.

Depreciation

Depreciation is computed using the straight line method over the estimated useful lives of the assets as follows:

Equipment and furniture	3-7 Years
Land improvements	15 Years
Buildings and improvements	30 Years

Depreciation expense for the years ended December 31, 2018 and 2017 was \$83,059 and \$86,214, respectively.

Inventories

Inventories are stated at the lower of cost or market. Estimated food donations in the ending inventory are excluded from the inventory valuation. The Organization also receives a variety of non-cash donations for its thrift shop and warehouse operations for which the value cannot be reasonably estimated. No inventory valuation is assigned to these non-cash donations.

Functional Allocation of Expenses

The costs of program and supporting services have been summarized on a functional basis in the statement of activities. The statements of functional expenses present the natural classification detail of expenses by function. The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include occupancy, depreciation, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll-taxes, professional services, office expenses and other, which are allocated on the basis of estimates of time and effort.

The Family Pantry Corporation follows the policy of charging the costs of advertising to expense as incurred. Advertising costs for the years ended December 31, 2018 and 2017 totaled \$4,439 and \$3,652, respectively.

Compensated Absences

Accrued compensated absences for the years ended December 31, 2018 and 2017 were \$6,821 and \$6,979, respectively.

Reclassification

The 2017 financial statements have been restated to conform to the 2018 financial statement presentation.

Notes to Financial Statements For the Years Ended December 31, 2018 and 2017

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

New Accounting Pronouncement

On August 18, 2016, FASB issued ASU 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. Family Pantry of Cape Cod Corporation has adjusted the presentation of these statements accordingly. The ASU has been applied retrospectively to all periods.

NOTE B - DONATED FOOD:

In addition to receiving food donations from the general public, the Organization also receives food from the USDA and the Massachusetts Emergency Food Assistance Program. Food donations were valued at \$1.73 and \$1.67 per pound for revenue and expense purposes for the years ended December 31, 2018 and 2017, respectively. The Boston Food Bank also provides salvage food to the Organization at a cost of nineteen cents a pound, which covers the Food Bank's handling fees and transportation costs. Total food donations were \$1,921,653 and \$1,692,460 for the years ended December 31, 2018 and 2017, respectively.

NOTE C - DONATED SERVICES, MATERIALS AND FACILITIES:

No amounts have been reflected in the financial statements for donated services in as much as there is no objective basis to measure the value of such donations. However, a number of volunteers have donated substantial amounts of their time to the Family Pantry's program services. In-kind donations reflected in the financial statements (excluding food donations) totaled \$4,000 and \$0, for the years ended December 31, 2018 and 2017, respectively.

NOTE D - LICENSES:

Lease and Power Purchase Agreement

In 2011, The Family Pantry of Cape Cod Corporation entered into a lease and power purchase agreement. The Organization leased the roof of its facility to Unutility Electric MMXI, LLC for a period of twenty (20) years, with an option to extend the initial term for two additional, consecutive periods of five (5) years each. The lessee, also the owner of a photovoltaic electricity generating facility (PV System) was allowed to install its PV System on the roof of the building. The rent for the entirety of the lease was one dollar (\$1). The Family Pantry of Cape Cod Corporation has an option to purchase all of the owner's rights, title and interest in the PV System.

As part of the agreement, the Organization agrees to purchase all electricity generated by the PV System at a price equal to seventy-two percent (72%) of the local distribution company's retail rate. Any excess electricity generated by the PV System is transmitted into the local distribution system on behalf of the Organization and the Organization is entitled to any net metering credits issued by the local distribution company.

Town of Harwich License Agreement

The Town of Harwich and The Family Pantry of Cape Cod Corporation entered into a license agreement in 2011, whereby, the Town of Harwich licensed a tract of land to the Organization to operate its vegetable garden. The term of the license agreement is for five (5) years with an automatic renewal for an additional five (5) years. There is no user fee charged to the Organization for the duration of the license agreement.

Notes to Financial Statements
For the Years Ended December 31, 2018 and 2017

NOTE E - DEBT NOTES:

The Organization has a revolving line of credit with TD Bank that has a maximum borrowing limit of \$50,000. As part of the conditions precedent to each advance, the Organization is required to provide a security agreement to the lender granting security interest in the collateral. The aggregate principal balance outstanding bears interest at a rate of one (1.00%) above the Wall Street Journal prime rate, adjusted by any minimum or maximum rate limitations. Lender is also entitled to collect an annual fee of two hundred and fifty dollars (\$250) to cover costs incurred by the lender to service and administer the credit facility. As of December 31, 2018 and 2017, the outstanding balance was \$0 and \$0, respectively. Interest expense charged to operations for the years ended December 31, 2018 and 2017 was \$0 and \$0, respectively.

In November 2014, the Organization obtained a \$250,000, thirty-year mortgage from Cape Cod Five Cents Savings Bank. The note is secured by the real property located at 265 Route 28, West Harwich, MA and bears a variable interest rate of 2.50% above the Wall Street Journal prime rate. As of December 31, 2018 and 2017, the outstanding balance was \$0 and \$119,824, respectively. Interest expense charged to operations for the years ended December 31, 2018 and 2017 totaled \$570 and \$5,733, respectively.

NOTE F - INVESTMENTS:

Investments for the years ended December 31, 2018 and 2017, consisted of the following:

	2018		2017
Cash and cash equivalents	\$ 2,870	\$	659
Mutual funds	 93,203		24,459
Total investments	\$ 96,073	_\$_	25,118

Investment income for the years ended December 31, 2018 and 2017, consisted of the following:

	2018	2017
Interest	\$ 4,869	\$ 2,714
Dividends	2,047	84
Realized gains (losses)	111	0
Unrealized gains (losses)	 (5,365)	 34
Total investment income	\$ 1,662	\$ 2,832

NOTE G - FAIR VALUE MEASUREMENT:

Fair values have been determined at a specific point in time based on relevant market information—and information about the financial instruments. Estimates of fair value are subjective in nature and involve uncertainties and matters of significant judgment and therefore cannot be determined with precision. Changes in assumptions could significantly affect the estimates.

Fair Value Measurements establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

Notes to Financial Statements
For the Years Ended December 31, 2018 and 2017

NOTE G - FAIR VALUE MEASUREMENT (continued):

Level 1 Inputs - Quoted prices for identical assets or liabilities in active markets;

Level 2 Inputs - Quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets in inactive markets; or inputs other than quoted prices that are observable, such as models or other valuation methodologies;

Level 3 Inputs - Unobservable inputs for where there is little, if any, market activity.

Fair values of noncurrent assets at December 31, 2018 were as follows:

	Carrying Value on Statement of Financial Position	FAS 107 Estimated Fair Value	Quoted Mkt Assets and Liabilities Measured at Fair Value	Significant Identical Assets Level 1 Inputs	Other Significant Observable Level 2 Inputs	Significant Unobservable Level 3 Inputs
Asset Category Investments Cash and equivalents Mutual funds	\$ 2,870 93,203	\$ 2,870 93,203	\$ 2,870 93,203	\$ 2,870 93,203		

Fair values of noncurrent assets at December 31, 2017 were as follows:

	Carrying Value on Statement of Financial Position	FAS 107 Estimated Fair Value	Quoted Mkt Assets and Liabilities Measured at Fair Value	Significant Identical Assets Level 1 Inputs	Other Significant Observable Level 2 Inputs	Significant Unobservable Level 3 Inputs
Asset Category Investments Cash and equivalents Mutual funds	\$ 659 24,459	\$659- 24,459	\$659 24,459	\$ <u>659</u> 24,459		

NOTE H - CONCENTRATIONS OF CREDIT RISK:

The Corporation's cash balances are insured by the Federal-Deposit Insurance–Corporation (FDIC) up to \$250,000 per depositor. Cash balances in excess of the FDIC limit at Cape Cod Five Cents Savings Bank are insured in full by the Depositors Insurance Fund (DIF). The DIF is a private, industry-sponsored insurance fund that insures all deposits above FDIC limits at Massachusetts-chartered savings banks. All DIF member banks are also members of the FDIC. The cash balances in excess of FDIC limits for the years ended December 31, 2018 and 2017, were \$1,058,204 and \$799,700, respectively. The Corporation's uninsured cash balances at December 31, 2018 and 2017 totaled \$0 and \$0, respectively.

Notes to Financial Statements
For the Years Ended December 31, 2018 and 2017

NOTE I - NET ASSETS WITH DONOR RESTRICTIONS:

As of December 31, 2018 and 2017, the Corporation reported net assets with donor restrictions of \$0 and \$0, respectively.

NOTE J - BOARD DESIGNATED NET ASSETS:

Total Board designated net assets for the years ended December 31, 2018 and 2017 totaled \$100,000 and \$100,000, respectively. These net assets are designated for capital improvements and the acquisition of capital assets.

NOTE K – LIQUIDITY AND AVAILABLITY OF FINANCIAL ASSETS:

The following reflects the Family Pantry of Cape Cod, Corporation's financial assets as of the balance sheet date reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date. Amounts not available include Board designated amounts set aside for capital improvements and acquisitions that could be drawn upon if the governing Board approves that action. However, amounts already appropriated from either donor-restricted funds or Board designated funds for general expenditure within one year of the balance sheet date have not been subtracted as unavailable.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

	2018	2017
Financial Assets, at year-end	\$ 1,536,319	\$ 1,252,584
Less those unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
Restricted by donor with time or purpose restrictions	-	-
Subject to appropriation and satisfaction of donor restrictions	-	-
Board designations:		4400 000)
Amounts set aside for capital improvements and acquisitions	(100,000)	(100,000)
Amounts set aside for liquidity reserve	_	
Financial Assets available to meet cash needs for general expenditures		
within one year	\$ 1,436,319	\$ 1,152,584

The Family Pantry of Cape Cod, Corporation is supported by both restricted and unrestricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Family Pantry of Cape Cod, Corporation must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of Pantry's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Pantry invests cash in excess of daily requirements in short-term investments. In the event of financial distress or an immediate or unanticipated liquidity need resulting from events outside the typical life cycle of converting financial assets to cash or settling financial liabilities, the Pantry could also draw upon \$50,000 of its available line of credit or its Board designated funds.

Notes to Financial Statements
For the Years Ended December 31, 2018 and 2017

NOTE L - EVALUATION OF SUBSEQUENT EVENTS:

The Organization has evaluated subsequent events through February 8, 2019, the date which the financial statements were available to be issued. As of February 8, 2019, there are no subsequent events to report.